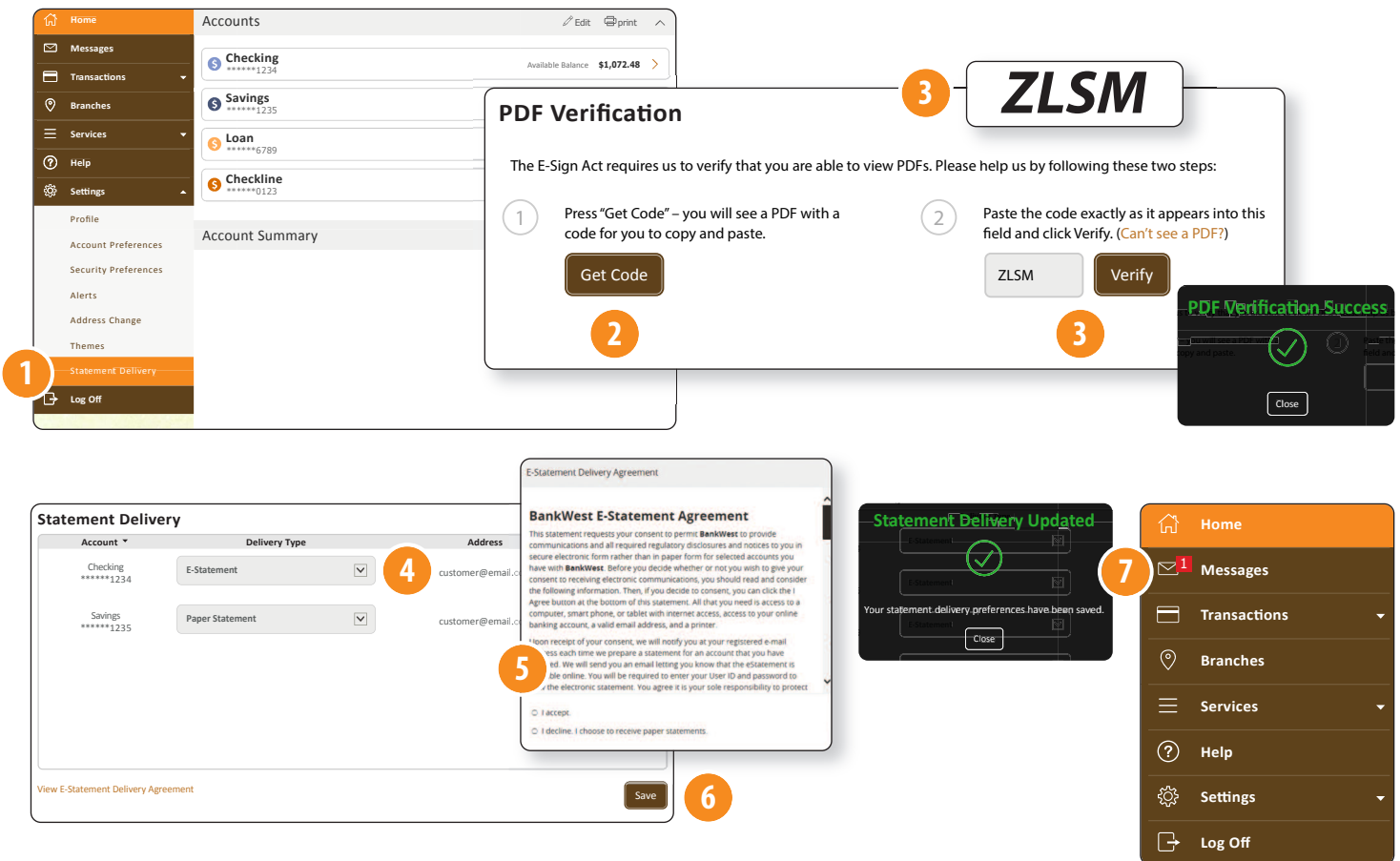


**After logging into Online or Mobile Banking\*:**

1. From the Main Menu, select Settings>Statement Delivery.
2. On the PDF Verification screen, click the Get Code button.
3. A PDF file showing a code will open. Enter the code into the field on the PDF Verification screen. Click Verify. You will receive confirmation that the PDF verification process was successful.
4. After successful PDF verification, you will be taken to the Statement Delivery screen. Choose the account(s) you wish to enroll in E-Statement delivery by using the drop-down menu next to each account listed.
5. When you select E-Statement from the drop-down, you will be presented with the BankWest E-Statement Agreement. Review the agreement then click "I accept" or "I decline." You must scroll to the end of the agreement before you will be allowed to accept or decline.
6. Click Save.
7. You will receive a confirmation screen and a secure message confirming the update.



**Questions?** Please contact our e-Banking Center at (605) 224-7391 or (800) 253-0362.

**Business Customers:** If you wish to enroll in e-Statements for your business account(s), please contact our eBanking Center at (605) 224-7391 or (800) 253-0362 and ask for Cash Management Services.

\*E-Statement Enrollment can be done through BankWest Mobile Banking as long as the mobile device can view a PDF file.